

No. III.D.1.

**RECOMMENDED ACTION** - Approval of Activity Report.

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ :

**BE IT RESOLVED** by the Board of Governors for Missouri State University that the attached Activity Report dated October 13, 2009, as presented by Business and Support Services, be accepted and approved.

**VOTE:**      **AYE** \_\_\_\_\_

**NAY** \_\_\_\_\_

**COMMENTS:**

This report lists all activities of Business and Support Services with respect to bids received, notices to proceed, change orders, and provides the current status of projects.

It is recommended that the attached report be approved.

**ACTIVITY REPORT  
MISSOURI STATE UNIVERSITY  
WEST PLAINS CAMPUS**

**October 13, 2009**

This report documents activities managed by Business and Support Services. The projects listed here may be for a budget level that does not require formal action by the Board of Governors. Any and all projects bid, notices to proceed, and change orders approved are listed on this monthly activity report.

**Replace Exterior Door Hinges  
Putnam Student Center**

**Project Budget  
\$176.13**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$176.13. This project was issued under the FY10 Job Order Contract Services agreement. This project consists of expenses for replacing both exterior door hinges. The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	176.13
Project Administration	0.00
Construction Contingency	0.00
Furniture, Fixtures & Equipment	0.00
Telecommunications	0.00
Relocation Costs	0.00
<b>Total Project Budget</b>	<b>\$ 176.13</b>

This project is being funded by the West Plains Campus Special Renovations budget.

**Repair/Replacement of Exterior Steps/Sidewalks  
Richards House**

**Project Budget  
\$14,979.92**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$14,979.92. This project was issued under the FY10 Job Order Contract Services agreement. This project consists of expenses for pouring concrete and stamping concrete on the exterior steps and sidewalks. The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	14,979.92
Project Administration	0.00
Construction Contingency	0.00
Furniture, Fixtures & Equipment	0.00
Telecommunications	0.00
Relocation Costs	0.00
<b>Total Project Budget</b>	<b>\$ 14,979.92</b>

This project is being funded by the West Plains Campus Special Renovations budget.

**Renovate Nursing Faculty Office (Walls/Flooring)  
Kellett Hall**

**Project Budget  
\$945.00**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$945.00. This project was issued under the FY10 Job Order Contract Services agreement. This project consists of expenses for repairing and painting drywall, and adding carpet and cove base. The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	945.00
Project Administration	0.00
Construction Contingency	0.00
Furniture, Fixtures & Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$ 945.00</b>

This project is being funded by the West Plains Campus Caring for Missourians budget.

**Replace Damaged Stair Treads  
Looney Hall and Melton Hall**

**Project Budget  
\$378.75**

A notice to proceed was issued to Feller Construction, Inc. in the amount of \$378.75. This project was issued under the FY10 Job Order Contract Services agreement. This project consists of expenses for replacing rubber stair treads in Looney Hall and Melton Hall. The project budget has been established as follows:

<b>Project Budget</b>	
Consulting Fees	\$ 0.00
Construction Contracts	378.75
Project Administration	0.00
Construction Contingency	0.00
Furniture, Fixtures & Equipment	0.00
Telecommunications	0.00
Relocation Costs	<u>0.00</u>
<b>Total Project Budget</b>	<b>\$ 378.75</b>

This project is being funded by the West Plains Campus Special Renovations budget.