

No. III.F.6.

RECOMMENDED ACTION – Approval of proposals and award of a contract for the FY10 Job Order Contracting Services – Insulation Repair & Replacement.

The following resolution was moved by _____ and seconded by _____:

BE IT RESOLVED by the Board of Governors for Missouri State University that the proposal received from HTH Companies, Inc. for the FY10 Job Order Contracting Services – Insulation Repair & Replacement be accepted, approved and awarded.

BE IT RESOLVED that the total expenditure for projects completed under this contract shall not exceed Two Hundred Thousand and 00/100ths Dollars (\$200,000.00) during any one fiscal year.

BE IT FURTHER RESOLVED that each project done under this contact shall be paid from the budget requesting the services.

BE IT FURTHER RESOLVED that the Vice President for Administrative & Information Services, the University Architect, or the Superintendent of Design & Construction be authorized to sign the agreement with the selected contractor, incorporated herein by reference, and perform those acts necessary to carry out and perform the terms of the agreement.

VOTE: **AYE**_____

NAY_____

COMMENTS:

The University sought proposals from mechanical insulation contractors for an on-call service. The intent of this contract is to accomplish repair and replacement projects that involve thermal insulation on plumbing and mechanical piping and equipment, with the maximum expenditure per project not to exceed \$95,000.00. This contract will allow Facilities Maintenance to accomplish thermal insulation repairs and replacements that are beyond the capability of the present staff. The cumulative total of all individual projects awarded under this contract may not exceed \$200,000.00 per fiscal year. No additional work will be awarded in any fiscal year if the limit of \$200,000.00 is exceeded. Work under this contract may be done on University properties located in Greene, Howell, Jasper, Newton, Taney, Webster, and Wright counties.

This contract shall be valid for one fiscal year or until June 30, 2010. Included in the contract is the option to renew the contract for two additional consecutive fiscal years. If the option to renew the contract is exercised, request for approval to renew the contract will be presented to the Board of Governors prior to executing the agreement for renewal. If both options for renewal are exercised, the contract will expire on June 30, 2012.

Four proposals were received at the University's request. A review of each proposal included qualifications as well as cost. It was found that the proposal from HTH Companies, Inc. provided the lowest and best submission and it is in the University's best interest to award it to this company.

Upon approval of this resolution, Facilities Maintenance and Work Management will be responsible for the administration of this contract and any reporting that may be requested.

It is recommended that this resolution be approved.