

Functional Behavior Assessment Consulting and Training Model



Phase	What Project ACCESS will do	What your staff will do
Phase 1	School districts seeking FBA support and training will reach out through the Google Form Support Request on the Project ACCESS website.	Determine your team, gather important info, complete request form.
Phase 2	Project ACCESS will meet virtually with your team to review your initial support form, gather more information and determine your school's consultation plan.	Attend the virtual, answer questions and share previously collected data.
Phase 3	Project ACCESS will schedule the first training session and together they will create the schedule and timeline for remainder of the process. Staff will discuss paradigms, mindset and ethics. Trainee will be provided with indirect assessments to begin the process including rating scales, interview forms and records review.	Attend the virtual consultation visit and come with your schedule prepared to determine consultation dates. Complete indirect assessments before next meeting.
Phase 4	Review the FBA template and review the initial documents gathered and how to interpret and document them.	Bring your completed indirect assessments
Phase 5	Review target behavior and create the operational definition. Once the operational definition is created, data collection methods will be determined and data sheets will be provided.	FBA template with indirect assessments input and target behaviors ready to discuss. Collect data before next meeting.
Phase 6	Trainee and trainer will review data collected and determine if additional assessments are needed.	Bring data collected so far to discuss.
Phase 7	Project ACCESS staff will review staff's data and will assist in interpreting, analyzing and discussing potential function of behavior. If staff struggle with this, additional in person consultation can be requested.	Bring data collection and be prepared to review/discuss
Phase 8	Project ACCESS staff will demonstrate and walk-through graphing staff data.	Bring collected data and have your data system ready (excel or google sheets).
Phase 9	Recommendations will be developed based off the collected data and function of behavior. Staff will develop environmental manipulations and recommendations to begin implementing.	Bring FBA template with all updated information entered. Have a list of recommendation ideas ready to share.
Phase 10	Trainee and trainer will develop and write the Behavior Intervention Plan (BIP).	Staff will come to the meeting with as much written of the BIP as they feel confident
Phase 11	Trainer will support staff in implementing BIP and can provide resources or modeling if needed.	Staff will implement the BIP and track data.
Phase 12	Project ACCESS will provide ongoing consultation to check in for progress updates and to answer questions or concerns of the team.	Staff will continue tracking data and communicate with consultant.